

**LEHIGH VALLEY WORKFORCE INVESTMENT BOARD, INC. MINUTES
TUESDAY, MARCH 10, 2015**

The Lehigh Valley Workforce Investment Board, Inc. (LVWIB met on Tuesday, March 10, 2015, 7:30 a.m. at LVWIB, 555 Union Boulevard, Allentown, PA.

Members present: Stephen Bailey, Ann Bieber, Kevin Dellicker, Gregg Dowty, Vito Gallo, Kelly Gould, Laurie Hackett, Laura Haffner, Pat Hartwell, Sandra Himes, Connie Hood, Ellen Kingsley, Kevin Lott, John MacDonald, John Mehler, Lisa Nesbitt, David Olson, Jack Pfunder, Gregg Potter, Melinda Stumpf, Rick Walters and Larry Wiersch. Guest present: Jeff Dobeck, Buckno Lisicky & Co., State Senator Mario Scavello and Chief of Staff, Taylor Munoz, Diane Donaher representing Northampton County Executive John Brown, Carol Halper representing Congressman Charlie Dent, Nancy Wilt representing Representative Peter Schweyer, Carol Obando-Derstine representing Senator Robert Casey, and Kurt Derr representing Senator Lisa Boscola. Staff present: Nancy Dischinat, Marie Beacher, Gina Kormanik, Cindy Evans, Lillian Rodriguez, Robert Wendt, John Haupt, and EDSI staff.

Pat Hartwell welcomed all to the March 10, 2015 LVWIB meeting.

Pat Hartwell welcomed State Senator Mario Scavello who gave a briefing on state government issues.

Action Required

December 9, 2014 Minutes

Chair Hartwell called for a motion to approve the December 9, 2014 minutes.

ACTION: Larry Wiersch motioned, seconded by John MacDonald, all approved the December 9, 2014 minutes as presented.

Finance Reports

Chair of the Finance Committee, John MacDonald, presented the LVWIB Finance Committee Reports including: Projected Funding Sources for Program Year 2014, Statement of Projected Revenue for the period of June 1, 2014 to June 30, 2015, Statement of Financial Position and Statement of Activities as of January 31, 2015, Accrued Expenses vs. Spending Plan by Accounts for the period ended January 31, 2015 and projected Program Year 2014, Revenues and Spending Plan by Funding Source, July 1, 2014 to June 30, 2015.

ACTION: Gregg Potter motioned, John Mehler seconded, all approved the Finance reports as presented.

John MacDonald introduced Jeff Dobeck of Buckno Lisicky who reviewed the Lehigh Valley Workforce Investment Board, Inc. Financial and Single Audit Reports, dated June 30, 2014, which resulted in a clean audit with no findings. Jeff Dobeck also presented the IRS Form 990 for Board review.

ACTION: Vito Gallo motioned, John Mehler seconded, all approved the Financial and Single Audit Reports and the IRS 990.

Committee Reports

Industry

Larry Wiersch reported that the Industry Committee met February 13, 2015 and was joined by Berks County WIB which provided the Committee on their efforts to address workforce needs in precision machining. Also discussed was PA CareerLink® Lehigh Valley becoming a National Occupational Competency Testing Institute (NOCTI) test center.

Youth Workforce Development Council

Ellen Kingsley reported on the Youth Workforce Development Council which met on February 20, 2015 including challenge of recruiting out-of-school youth, eligibility changes under the Workforce Innovation and Opportunity Act (WIOA), outreach tools and methods, and the need for vendors to meet contracted performance outcomes. An update on CareerFORCE Initiatives was provided including: CareerLinking Academies, statewide Business Education Grant, Bosch Community Fund Grant, Apprenticeship Grant, Easton Jobs Initiative, Jobs1st Grant, Federal Reserve Bank, and E2 Summit.

Workforce Solutions

Joe Farrell from EDSI reported that operational performance is on track or exceeding projections and John Haupt presented Fast Facts.

Public Policy

Vito Gallo reported on the Public Policy Committee which met on February 27, 2015 to discuss Governor's Wolf proposed budget and Acting Labor and Industry Secretary Manderino's recent remarks which mentioned Lehigh Valley Diversified Manufacturing Industry Partnership for best practices. Carol Obando-Derstine reported on Senator Casey's Senate Bill 2788 called the Middle School Technical Education Program Act.

Executive Director's Report

Nancy Dischinat provided an Executive Director report as follows.

- Workforce Innovation and Opportunity Act (WIOA): LVWIB staff will be attending the National Association of Workforce Boards Conference in Washington, on March 31, 2015 regarding WIOA Implementation and legislation.
- Federal Reserve Bank Webinar, March 25, 2015: The Federal Reserve Bank of Philadelphia's Community Development Studies and Education Department and the New America Foundation invited Nancy Dischinat to participate in a webinar on innovative approaches to engage high school students in career exploration and post-secondary training or employment.
- Equitable Economic Development Conference, May 19, 2015: Nancy Dischinat and Matt Tuerk were invited to participate on a panel Workforce and Economic Development Alignment panel.

- Lehigh Valley Inter-Regional Networking & Connecting Consortium (LINC) is a new non-profit organization located at 555 Union Boulevard to assist in recruiting and retaining diverse talent.
- Lehigh Valley Economic Development Corporation Annual Investors Meeting and Awards, March 18, 2015.
- Lehigh Valley Research Consortium State of the Lehigh Valley Report, March 13, 2015.
- Sector Strategies Conference, Boston, April 14-15, 2015: Presentation on Best Practices in Engaging Business in Sector Strategies.
- Building 21: Laurie Hackett of Air Products reported that Allentown School District will open its third high school through a partnership with Building 21, a non-profit school designer and operator that employs an innovative model of experiential and personalized learning. Building 21 will open in September 2015 with 150, ninth graders, and will grow to 600 students in grades 9-12 over the next four years.
- LVWIB Testimony at PA House Democratic Policy Committee Hearing, March 19, 2015.
- Acting Labor and Industry Secretary Kathy Manderino Visit to Lehigh Valley.
- Legislative Activity: Federal Senate Bill 2788 co-sponsored by Senator Robert Casey and State legislation including Senate Bill 110, House Bill 725 and PA Workforce Investment Strategy.
- JOBS1st Grant update including Workforce Coordinator in Easton Middle School.
- Bosch Community Fund Grant: Lehigh Valley Business Education Partnership grant proposal to implement career pathways in 17 school districts.
- Northampton County Jobs Initiative: LVWIB and PA CareerLink[®] Lehigh Valley presented at Easton City Hall to discuss strengthening workforce system services for Easton residents and community based organizations.
- Allentown School District and Communities In Schools Reengagement Center including partners of Lehigh Valley Workforce Investment Board, Inc., City of Allentown, Allentown Police Department, Lehigh Carbon Community College, Lehigh County Human Services, United Way and Valley Youth House.
- Allentown Employment and Training Center statistics with over 7,000 foot traffic, 925 positions filled and 64% jobs.

- American Apprenticeship Grant: LVWIB joining Pennsylvania Workforce Development Association Statewide \$5 million proposal.
- Walmart Foundation Proposal Grant: Statewide proposal for \$220,000 with partners of Lehigh Valley Workforce Investment Board, Inc., South Central WIB, Manufacturers Association of South Central, Lancaster WIB, Luzerne/Schuylkill WIB and Northampton Community College.

Meeting adjourned at 9:00am.