



**WORKFORCE BOARD LEHIGH VALLEY BOARD MEETING  
TUESDAY, MARCH 9, 2021  
8:00 A.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/86007815390?pwd=QWpKbUxqaXJLVnh2eUdxZ25sVnA2dz09>

Meeting ID: 860 0781 5390 | Passcode: 872374

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**AGENDA**

1. **Welcome**
2. **Action Required**
  - Approval of December 8, 2020 Minutes – **Attachment 1**
  - Finance Committee Report, Program Year 2020-2021 – **Attachment 2**
  - Request for Proposal – Summer Jobs Program
  - WIOA Local Plan 2021-2024 / Goals and Challenges – **Attachment 3**
    - Special WBLV Board Meeting – March 30, 2021, 3:00pm
  - Allentown School District Century Fund Industry Coordinator
3. **Federal and State Policy and Data Report**
4. **PA CareerLink® Lehigh Valley Workforce System Update**
  - Bureau of Workforce Partnership and Operations (BWPO)
  - Educational Data Systems, Inc. (EDSI)
5. **Strategic Planning and Alignment**
  - Dislocated Worker Outreach Initiative
  - Lehigh Valley Career Pathways / Digitized
  - Employability Skills Curriculum On-Line / Kiosk
  - Business and Industry Youth “Zoom In” Initiative
  - Manufacturing Summit / Apprenticeships
  - Engage Business Outreach Program
    - Women and Minority Owned Businesses, COVID-19 Work/Life Issues
  - PA Department of Labor and Industry Press Event
6. **Committee Reports**
  - Lehigh Valley Business Education Partnership
  - Workforce Solutions, Accountability and Compliance
  - Business and Policy
  - Youth
7. **Other/Adjournment**

**NEXT MEETING: TUESDAY, JUNE 8, 2021 @ 8:00 A.M.**



## WORKFORCE BOARD LEHIGH VALLEY BOARD MINUTES TUESDAY, MARCH 9, 2021

The Workforce Board Lehigh Valley (WBLV) Board meeting was held virtually on Tuesday, March 9, 2021, 8:00am.

**Members present:** Danielle Adams, Paul Anthony, Catherine Bailey, Ann Bieber, Jane Brooks, Catherine Campanaro, Mark Erickson, Lorraine Faccenda, Marybeth Ferguson, Jane George, Laurie Hackett, James Irwin, Joseph Kovalchik, Janice Komisor, Kurt Landes, John MacDonald, Denise Maiatico, Timothy Mulligan, Lisa Nesbitt, Owen O’Neil, Stephen Patterson, Morten Rasmussen, Keith Reynolds, Debi Rice, Sharon Scheirer, Susan Storm, Portia Watkins, David Wolff, Michael Woodland, and Carol Young. **Guests:** Lehigh County Executive Phil Armstrong, Becky Bartlett for Northampton County Executive McClure, Ashley Lorah, Brittney Waylen, Robert Pisko, PA Department of Labor and Industry. **Staff:** Nancy Dischinat, Marie Beacher, Gina Kormanik, Michelle Young, Lillian Rodriguez, Venessa Rivera, PA CareerLink® Lehigh Valley Staff Sue Griffith, Mike Dopkin, and Larry Melf, Educational Data Systems Inc.

Chair Laurie Hackett welcomed all to the March 9, 2021 WBLV Board meeting.

### Action Required

December 8, 2020 Minutes

***ACTION: Stephen Patterson motioned, Portia Watkins seconded and all approved the December 8, 2020 minutes as presented. No abstentions.***

### Finance Report

Stephen Patterson reviewed WBLV Financial Reports Program Year July 1, 2020-June 30, 2021: Projected Funding Sources, Statements of Projected Revenue, Financial Position and Activities, Projected Spending Plan by Account, Projected Revenue/Spending Plan by Funding Source.

***ACTION: Stephen Patterson motioned, Mark Erickson seconded, and all approved the Financial Reports as presented. No abstentions.***

### Request for Proposal Summer Jobs Program

Nancy Dischinat reviewed the request to proceed with a Summer Jobs Program for Youth.

***ACTION: Portia Watkins motioned, Janice Komisor seconded, and all approved to proceed with a Summer Jobs Program. No abstentions.***

### WIOA Local Plan 2021-2024 / Goals and Challenges

Nancy Dischinat reported on the Local Plan posted on the WBLV website for public comments. A Special Board meeting is scheduled for March 30, 2021 for Board approval to submit to the state by April 2, 2021. The review included a focus on WBLV Goals aligned to Governor’s five goals.

***ACTION: Catherine Bailey motioned, Sharon Scheirer seconded, all approved the preliminary Local Plan and Special Board Meeting on March 30, 2021 for Plan approval. No abstentions.***

### Federal and State Policy and Data Report

Michelle Young reported on the Relaunching American Workforce Act reintroduced by Chair of the Education and Labor Committee, Stimulus, Get PA Back to Work, and the 2021-2022 Budget Address. Gina Kormanik provided Job and Labor Market Data.

**PA CareerLink® Lehigh Valley Workforce System Update**

Mike Dopkin updated the Board on Bureau of Workforce Partnership and Operations Workforce System activity. Sue Griffith reported on PA CareerLink® Lehigh Valley Workforce System activity.

**Strategic Planning and Alignment**

The following initiatives were reviewed: Dislocated Worker Outreach Initiative; Lehigh Valley Career Pathways / Digitized; Employability Skills Curriculum On-Line; Kiosk; Zoom Into Jobs; Manufacturing Summit on Apprenticeships; Engage Business Outreach Roundtables; PA Department of Labor and Industry Press Event.

**Other/Adjournment**

With no further business, Stephen Patterson motioned, Michael Woodland seconded and all approved the meeting adjournment at 9:45am.