



**WORKFORCE BOARD LEHIGH VALLEY BOARD MEETING
TUESDAY, JUNE 8, 2021
8:00 A.M.**

Join Zoom Meeting

<https://us02web.zoom.us/j/82783557411?pwd=WERzbXlaeEJpYjVxRjJoUFQ2UEN5QT09>

Meeting ID: 827 8355 7411 | Passcode: 462633

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AGENDA

1. Welcome and Introductions

2. Action Required

- Approval of March 9, 2021 Minutes – **Attachment 1**
- Approval of Special Board Meeting March 30, 2021 Minutes – **Attachment 2**
- Finance Reports, Program Year 2020-2021 – **Attachment 3**
- Projected Revenue and Spending Plan, Program Year 2021-2022 – **Attachment 4**
- Resource Sharing Agreement Operations Budget, Program Year 2021-2022 – **Attachment 5**
- Workforce Innovation and Opportunity Act (WIOA) Title I and Discretionary Grant Career Services for Adults/Dislocated Workers & Employment Advancement and Retention Network (EARN) Participants

Discussion

- Youth Request for Proposal Update
- PA Department of Labor and Industry Regional Plan/Local Feedback Meeting

3. Presentation by PA Center for Workforce Information and Analysis

- Kimberly DeLellis, Workforce Information & Partner Services Division Chief

4. Federal, State and Lehigh Valley Business and Workforce Intelligence/Partnerships

5. PA CareerLink® Lehigh Valley Workforce System Update

6. Strategic Planning and Alignment

7. Committee Reports

8. Comments from Board Directors on Workforce System Engagement

9. Other/Adjournment

NEXT MEETING: TUESDAY, SEPTEMBER 14, 2021 @ 8:00 A.M.

**WORKFORCE BOARD LEHIGH VALLEY BOARD MINUTES
TUESDAY, JUNE 8, 2021**

The Workforce Board Lehigh Valley (WBLV) Board meeting was held virtually on Tuesday, June 8, 2021, 8:00am.

Members present: Danielle Adams, Catherine Bailey, Ann Bieber, Jane Brooks, Marybeth Ferguson, Laurie Hackett, Joseph Kovalchik, Janice Komisor, Kurt Landes, John MacDonald, Denise Maiatico, Timothy Mulligan, Lisa Nesbitt, Owen O’Neil, Stephen Patterson, Gregg Potter, Morten Rasmussen, Keith Reynolds, Debi Rice, Sharon Scheirer, Susan Storm, and Portia Watkins

Guests: Lehigh County Executive Armstrong, Becky Bartlett for Northampton County Executive McClure, Brittney Wiltshire, Greater Lehigh Valley Chamber of Commerce, Robert Pisko, PA Department of Labor and Industry, Kimberly DeLellis, Center for Workforce Information and Analysis, Wendy Schlapp representing Representative Zach Mako, Michael Dee representing Representative Jeanne McNeil, Anna Stackhouse representing Milou Mackenzie, and Marta Gabriel representing Senator Pat Toomey. **Staff:** Nancy Dischinat, Marie Beacher, Gina Kormanik, Michelle Young, Lillian Rodriguez, Venessa Rivera, and PA CareerLink® Lehigh Valley Staff Sue Griffith, Mike Dopkin, Larry Melf.

Chair Laurie Hackett welcomed all to the June 8, 2021 WBLV Board meeting.

Action Required

March 9, 2021 Minutes

ACTION: Portia Watkins motioned, Catherine Bailey seconded and all approved the March 9, 2021 minutes as presented. No abstentions.

March 30, 2021 Special Board Minutes

A Special Board Meeting was held on March 30, 2021 to approve transfer of funds and deobligations and to preliminarily approve the 2021-2024 Local Plan for State submission for review and approval.

ACTION: Tim Mulligan motioned, Jane Brooks seconded and all approved the March 30, 2021 Special Board Meeting minutes as presented. No abstentions.

Finance Reports, Program Year 2020-2021

Stephen Patterson reviewed WBLV Financial Reports for Program Year July 1, 2020-June 30, 2021 including: Projected Funding Sources Statements, and Statements of Projected Revenue.

ACTION: Portia Watkins motioned, Danielle Adams seconded, and all approved the Financial Reports as presented. No abstentions.

Projected Revenue and Spending Plan, Program Year 2021-2022

Stephen Patterson reviewed Projected Revenue and Spending Plan for Program Year 2021-2022 including: Projected Funding Sources, Projected Revenue, Projected Spending Plan by Account, Projected Revenue and Spending Plan by Funding Source.

ACTION: Catherine Bailey motioned, Kurt Landis seconded, all approved the Projected Revenue and Spending Plan for Program Year 2021-2022 as presented. No abstentions.

Resource Sharing Agreement Operations Budget, Program Year 2021-2022

Stephen Patterson reviewed the Infrastructure Cost, Facilities, Operations, and Contribution Partners of the Resource Sharing Agreement Operations Budget for Program Year 2021-2022.

ACTION: Joseph Kovalchik motioned, Janice Komisor seconded, all approved Resource Sharing Agreement Operations Budget for Program Year 2021-2022 as presented. No abstentions.

Workforce Innovation and Opportunity Act (WIOA) Title I and Discretionary Grant Career Services for Adults, Dislocated Workers and Employment Advancement and Retention Network (EARN) Participants

Nancy Dischinat reported on the Request for Proposal for WIOA Title I and Discretionary Grant Career Services for Adults, Dislocated Workers and EARN participants.

ACTION: Janice Komisor motioned, Stephen Patterson seconded, all approved Educational Data Systems, Inc. for a one-year performance and additional four, one-year renewals subject to contract negotiations. No abstentions.

Discussion

Youth Request for Proposal Update

Nancy Dischinat reported on a Youth Request for Proposal (RFP) for Out-of-School and In-School Youth with the intent to increase the number of providers to submit proposals.

PA Department of Labor and Industry Regional Plan/Local Feedback Meeting

Nancy Dischinat reported on the June 8, 2021 State meeting to review the Local Plan.

Presentation by PA Center for Workforce Information and Analysis

Kimberly DeLellis, from PA Center for Workforce Information and Analysis presented new data updates and new products.

Federal, State and Lehigh Valley Business and Workforce Intelligence/Partnerships

Michelle Young provided a Federal and State Policy update and Gina Kormanik reported on Workforce Data and the Lehigh Valley Economic Talent Supply Study and Industry Sector Analysis.

PA CareerLink® Lehigh Valley Workforce System Update

Nanse Wolfington provided updates on the Monitoring and Compliance third quarter outcomes. Mike Dopkin updated the Board on the Bureau of Workforce Partnership and Operations Workforce System activities and Sue Griffith reported on the PA CareerLink® Lehigh Valley Workforce System.

Strategic Planning and Alignment

Initiatives reviewed: Summer Jobs Program, Career Pathways, Engage Roundtables, WFMZ Channel 69 Contract, PBS 39, Lehigh County Jail program, Jobs and Training Café, and Mobile Tent, Zoom Into Jobs, Kiosks, Berks Regional Skills Gap Study, community days at Lehigh County and St. Luke's Sacred Heart, NCC Satellite Option, and Northern Lehigh School District Presentation.

One-Stop Operator Report

Brittany Wiltshire provided a One-Stop Operator report.

Committee Reports

Updates were provided by Keith Reynolds for the Business and Policy Committee, letting the minutes reflect our thanks to Tony Iannelli for his leadership of the Chamber.

Comments from Board Directors on Workforce System Engagement

Chair Hackett opened the floor for comments.

Other/Adjournment

With no further business, Stephen Patterson motioned, Jane Brooks seconded and all approved the meeting adjournment at 9:26am.