



## **Request for Quotes For Audit Services**

### **RFQ Questions and Answers**

1. Is your current audit firm invited to submit a quote?

**Answer: Yes, this is an open process, and we have not informed anyone that their proposal was not welcomed.**

2. How many audit adjustments were made last year and to what did they relate?

**Answer: There was no material adjustments made last year or the year prior.**

3. Was a Management Letter issued for the most recent audit and if so can a copy of that be provided?

**Answer: We are still closing out the 2024 FY audit but provided is the FY 2023 management letter for review.**

4. How long (and how many) were the auditors in your offices last year (as best you can remember) – if they were on site?

**Answer: They come on site to review files and the like maybe 5 or 6 times and do most of the work remotely.**

5. Were there any problems or disagreements with the prior auditors?

**Answer: None. Our regulations require a regular RFP for these services and limit the length of contracts we can engage in.**

6. Have there been any significant operational changes since the prior year's audit?

**Answer: Yes, there is a new accountant, fiscal director, and executive director. The prior fiscal director is contracted with the team to help train and support the new staff running the board.**

7. Has there been any material fraud noted over the past 5 years?

**Answer: No there has not been.**

8. Are there any contingencies or legal issues that could have an impact on future financials?

**Answer: No there are none.**

9. We would like to clarify your preference for how the audit is conducted. Do you prefer an audit that is fully on site, a hybrid approach of on site and remote, or fully remote?

**Answer: We do have a hybrid approach now and while there will be face to face time to present the audit to or at a board meeting, we would like to move to a more remote system as we digitize the documents and backup information about our transaction.**

10. Does your incumbent audit firm provide any other assistance in addition to the audit and 990 filing?

**Answer: Yes, the complete that form for us as part of the audit.**