



**Request for Proposal
WORKFORCE INNOVATION AND OPPORTUNITY ACT
TITLE I AND DISCRETIONARY GRANT CAREER SERVICES
FOR
ADULTS AND DISLOCATED WORKERS
AND
EARN PARTICIPANTS**

RFP Questions and Answers

1. In the WIOA ADW and EARN services RFP questions 4.3 and 4.4 are duplicated. Is it preferred to leave blank or provide a duplicate response?

Question 4.4 is listed incorrectly. Attachment 1 RFP Response Application has been updated and uploaded on www.lvwib.org under the WIOA Adult, Dislocated, and EARN services RFP section.

2. The order of documents beginning on page 16 states that Attachment 3 is the Required Federal and Commonwealth Forms, however those are listed again after Attachment 9. Can you please confirm where the required forms should be placed in the order of documents.

Attachment 9 on Page 17 is listed as the Reference Forms. Only required of proposers that have not contracted with the WBLV in the past three (3) years. Section (f)(ii) on Page 17 is a list of the Required Federal and Commonwealth Forms that are included in Attachment 3.

3. Regarding the submission of a Word version of the proposal, are you requesting just the application (provided Attachment 1) in Word, or the entire proposal including the excel budget, required attachments and PDF forms to also be converted to a Word document for submission?

The Word version of the proposal must include the attachments that listed under Section (f) Proposal Order of Documents. Attachment 2 Budget Forms may be provided separately in the original Microsoft Excel format but a placeholder page must be included in the RFP Response Application after Attachment 1 to indicate that Attachment 2 Budget Forms has been submitted as the original Microsoft Excel document.